

# Considerate Constructors Scheme

## Monitor's Site Report



<b>Project name</b>	Chorley Market Walk				
<b>Contractor name</b>	Eric Wright Construction Ltd				
<b>Onsite contact(s)</b>	Kevin Fox				
<b>Site ID number</b>	104948	<b>Visit no.</b>	1	<b>Visit date</b>	17/10/2017

### Site description, context and location

New retail project under the LRPP with Chorley Council. The works are taking place in the town centre on a brownfield site, formerly used as a public car park. The site setup and temporary TM/logistics plan have been designed to cater for the town centre environment to minimise disruption to pedestrians and traffic. The site is surrounded by local shops and small business and overlooks the town council offices. There are few residential neighbours impacted by the development.

Checklist section	Category score		Score descriptor
1. Care about <b>Appearance</b>	7	/10	1 Gross Failure
2. Respect the <b>Community</b>	7	/10	2 Failure
3. Protect the <b>Environment</b>	7	/10	3 Major non compliance
4. Secure everyone's <b>Safety</b>	8	/10	4 Minor non compliance
5. Value their <b>Workforce</b>	8	/10	5 Compliance
<b>Total score</b>	<b>37</b>	<b>/50</b>	6 Good
			7 Very Good
			8 Excellent
			9 Exceptional
			10 Innovative

For more information on score descriptors, see 'Site Scoring Explained' or visit [www.ccscheme.org.uk](http://www.ccscheme.org.uk)

### Executive summary

The site visit was accompanied by Kevin Fox, Site Manager (SM), and Matthew Evans, Environmental Manager, representing Eric Wright Construction Limited.

Enabling works to replace lost car parking spaces has just finished. Completion of the new build shell and core is due Autumn 2018. At the time of the visit the groundworks were in the early stages.

First impression is that this is a very well managed site, properly organised and projecting a positive impression of the industry. Full scheme signage, included flag, banner and poster are being displayed, promoting the commitment made by the company to those interested, affected and involved in the project.

A road sweeper is used as the demand requires. Retaining as much of the surfaced car park on the site footprint for as long as possible is helping to control mud.

The site footprint and compound area are not space constrained. The boundary enclosure comprises a mixture of solid hoarding and Heras type open mesh fencing properly erected and maintained.

The double stacked cabins are eco-friendly type.

Newsletters are issued on a regular basis to those most affected. Sensitivity and consideration shown in the town centre environment is very much evident.

Community engagement on a wider scale is happening and will be assessed at the next visit.

Further development of the site-specific CSR action plan linked to the company's CSR values is a point to focus on.

The site is secure and visitors are asked to sign in and out.

Contact details are displayed on the site boundary enclosure. There is a shop front image displaying site information for public viewing.

Based on the findings of the visit the standards regarding H&S behavioural practices were consistent and following the site rules.

Awareness was shown to the scheme's 'spotlight on' initiatives re topical issue(s) currently being promoted on the website.

There is a varied range of up to date material displayed in the facilities on site.

Company practises and procedures have been tailored to suit the current occupancy levels.

Many thanks for the hospitality shown on the day, an enjoyable first visit to the site.

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## Monitor's Site Report - Detailed summary of findings



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<b>Site ID number</b>	104948	<b>Visit no.</b>	1
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<b>1. Care about Appearance</b>	<b>7</b>	<b>/10</b>
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The site is located close to Chorley town centre. First impressions are very good, and corporate identity is clearly visible. Retaining as much of the surfaced car park on the site footprint for as long as possible is helping to control mud. The double stacked site cabins are in corporate colours and well presented. The site is setting up a designated gate house where visitors will be met, signed in, and directed to the site office. The double stacked arrangement does not present any privacy issues. Work areas and facilities, including the supply chain storage containers appeared clean and well organised. The compound area and working site are well segregated. The material items stored on site are properly stacked on hardstanding's within the boundary footprint. Deliveries are scheduled 'off-peak' to minimise disruption to the local road network. The site enclosure comprises Heras type open mesh panels, visually appropriate and well maintained. Solid timber hoardings in corporate colours define the site entrance and front elevation. Promotional graphics will be added to the hoardings (Client led). The facilities appear neat and tidy and not time worn. TM/logistics plan is displayed in the site office. There is space for on-site parking. The consideration shown towards the surroundings is very much evident. Any opportunity to promote the project, the contractor & the industry should not be overlooked and it **may be worth considering making a quality statement** on entering / leaving the site. The 'shop front' image on the site boundary to display summary site performance figures & project information is an example of best practice. Going forward, and **for consideration on future registered sites, a further improvement** could be to promote the benefits and opportunities that the industry can provide by targeting company specific signage i.e. links to the company's HR department / live vacancies website as just one example. Expected standards of behaviour are covered in the site induction. The appearance of the workforce projects a positive impression. There have been no vandalism / theft issues to date. There is a sheltered smoking area set aside in the compound to avoid any negative image issues and a separate e-cigarette area. Front of house activities are managed by a dedicated gateman / banksman. Daily perimeter inspections and regular litter picks are practised on site.

<b>2. Respect the Community</b>	<b>7</b>	<b>/10</b>
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Information on the development can be found on the company's website. The town centre project is generating local interest and local press coverage. There are a few residential properties overlooking the works. An introductory letter has been issued and follow up progress newsletters are planned. There have been no recorded compliments or complaints to date. Project information for the public is displayed on the site boundary. The site is focusing on community engagement in collaboration with another company site in the town centre. This is very much 'work in progress' at this stage and Matthew tabled the draft CSR action plan. Regarding the CCS registration Kevin is well supported by Matthew to promote the commitment made by the company to those interested, affected and involved in the project. The CSR plan involves engaging with stakeholders and those affected on a range of collaborative work including; - 'Women in Construction', supporting / sponsoring local events (Chorley Octoberfest) and including local schools in a range of activities. Several A level students have made a site visit. The site appears to be using local labour & suppliers to best advantage and is working with the council and their employment skills & enterprise partner. Scheme signage is being displayed. The location of and perhaps distribution of more Go Construct posters was discussed and acknowledged at the visit. The SM does have an open mind to any goodwill gestures that might present themselves'. Local shops are well supported. **No apprentices** have been on site since commencement. An update on targets set / actual performance for % local spend & employment within the local economy **will be sought** at the next visit. The site has a locally sourced site receptionist and cleaner. The CC Scheme is mentioned in the site induction. The company always tries to work with the local community or school on all its projects. Normal working hours apply and plant 'start up' times are respected. Support to charity / organisation is mainly HO driven. Awareness was shown to the scheme's 'spotlight on' initiatives, Best Practice Hub & E-learning Hub. The SM is intending to complete the e-learning modules. **Perhaps a suggestion box** for the public could be erected adjacent to the main entrance gate. Legacy issues over and above the actual project deliverable is 'work in progress'

<b>3. Protect the Environment</b>	<b>7</b>	<b>/10</b>
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Tailored SWMP is being maintained as part of best practice. The new build is aspiring to achieve BREEAM 'Very Good' equivalency ratings. Environmental policy is displayed on site. No environmental site-specific issues on the brownfield, cleared site footprint. The SM showed good historical knowledge of the site. Little waste is being generated and there are likely to be opportunities for recycling in the groundworks. At the time of the visit the surfaced ground was being tested for suitability for the piling rig mat. Timber pallets and bricks & blocks will be recycled as the work progresses. The site establishment is fully functional and HSE compliant. The facilities have mains power and temporary water supplies. Hot / cold water for washing is readily available and there is a wholesome supply of imported potable water. Fuel is properly stored and there are spill kits supplied. The site practises basic noise, vibration & mud/dust monitoring and works closely with the LA to minimise disruption. Energy saving measures appears to be in line with good housekeeping but **no apparent targets have been set yet**. Even though carbon offsetting is difficult to show on a relatively small site such as this, there are opportunities for the company to demonstrate its approach to sustainability & care for the environment which are apparent i.e. using a web based management tool. Local Skip Company is being used with typically one mixed skip on site. Information and / or evidence about the company's contribution to a carbon offsetting scheme and how the SM is contributing **will be discussed** at the next visit. The SM effectively has the role of the site waste champion to ensure that any waste and/or surplus materials are reused. A variant of the 5 steps for dealing with waste as set out in the EU Waste Framework Directive i.e. 'waste hierarchy' **could be displayed** as a means of a visual impact to supplement enviro issues in the induction. Environmental incident response procedures align with company standards and are communicated at induction. Monthly environmental performance figures are/will be fed back by the waste management company into the environmental objectives. Updated summary performance figures will be displayed for both site and public viewing. **No evidence** of grey water/ rainwater harvesting in the temporary set up. Evidence of green travel planning is displayed. Supply chain buy in to the 'waste efficiency culture, **perhaps the profile of this raised could be raised**.

4. Secure everyone's Safety	8	/10
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The company has ISO 1800 accreditation. The standards regarding behavioural H&S practice appeared consistent and to the required standard. H&S policy statement is displayed. Reference was made to the scheme's 'spotlight on' initiatives. Consideration **could be given** to a 'refresher' toolbox talk on vulnerable road users with reference to some of the best practice guidance from CLOCS and FORS. Access onto the site is secure and controlled. Biometric hand reader system is planned for the site. Drugs & alcohol policy is in place and awareness promoted on site. SHE alert posters are displayed to promote safety awareness. A sign **could be displayed** at the site entrance to promote awareness of the nearest defibrillator. A logistics /TM plan has been developed. The site has one main entrance and an additional three entry / exit points as a contingency plan. Pedestrian safety management around the site is evident. Visitor CSCS cards **could be checked** under the culture of safe practices and methods. The construction phase H&S plan is updated and reviewed regularly by the SM. Accidents/types/causes are all recorded. No minor incidents recorded to date. Site safety inspections/ audits and toolbox talks are carried out regularly. Emergency evacuation /fire strategy & evacuation procedures are in place to reflect the site's open status. Permit & RAMS systems are in force. Copy of the F10 form is displayed. The site boundary displays hazard signs, not cluttered. Workforce is encouraged to provide feedback on any areas of safety concern and site encourages near miss reporting. First aid kits are in place & first aiders clearly identified. The expected standards regarding behavioural H&S practice are communicated regularly. CSCS cards are mandatory for operatives. Route to A&E displayed. Adequate supply of visitor PPE is available on request. No out of hours security is in place. An up to date site hazard board is erected. Floodlighting is under review.

5. Value their Workforce	8	/10
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The average number on the project is 12, which allows the SM to maintain daily contact with most working on site to encourage suggestions and deal with issues/concerns at source. Open door policy encouraged. Equal Opportunity policy enforced. There is the expected level of domestic appliances in the mess room. The site has a separate drying room facility with lockers and battery banks. Medical conditions are requested at induction. Operative's appearance gives a positive first impression. No offensive material is on view. Appropriate site-specific site inductions are carried out. **Perhaps the site could look to arrange a future occupational health visit to cater for everyone on site**, tailored to suit the duration and occupancy levels. An excellent range of general health & well-being information posters are displayed and refreshed on a regular basis. Control / monitoring of illegal worker(s) at site level were discussed and the SM confirmed sub-contractor right to work checks are carried out as part of the supply chain PQQ. The focus is expected to be on the guidance given by the company to ensure consistency across all sites over and above what the supply chain should provide. The scheme's e learning modules were discussed and the benefits acknowledged by Kevin, who is intending to complete the series of modules. Identifying / monitoring training and personal development needs of those working in the supply chain appear to be **subcontractor led**. The facilities are located as close as practicably possible to the work area. At the time of the visit the facilities were very clean & tidy. A local cleaner visits site on a regular basis. Regarding worker engagement, a suggestion box for anonymous operative feedback is good practice. The company **may consider reviewing** how health and wellbeing of the **entire workforce** is assessed and addressed by raising awareness of mental health issues, work/life balance and potential worker fatigue (this may well be work in progress & will be reviewed at the next visit). Operative's skills, medical conditions are recorded. Training is generally limited to tool box talks on topics that are relevant to current activities for those on site. There have been no apprentices on site to date. Overall, facilities provided are realistic for a site of this size, kept in a very clean and tidy state, and with an excellent range of material on display. Based on the findings of the visit it's clear that the workforce has bought into the project and the facilities are respected by everyone on site.

Overall score	37	/50
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*The contents of this report are a reflection of the meeting held between the Scheme's Monitor and the site representative, and the activities and initiatives witnessed at the time of the visit. When appropriate **bold italic** statements will indicate where improvements can be made.*