

# Considerate Constructors Scheme

## Monitor's Site Report



Project name	Victoria Trading Estate				
Contractor name	Eric Wright Construction Ltd				
Onsite contact(s)	Mark Bibby & Mathew Evans (visiting)				
Site ID number	101722	Visit no.	1	Visit date	07/04/2017

### Site description, context and location

7 New industrial units are being constructed on a brownfield site on an existing trading estate with commercial neighbours. The site is adjacent the main trunk road between Oldham and Manchester and within the Oldham boundary.

Checklist section	Category score		Score descriptor
1. Care about <b>Appearance</b>	7	/10	1 Gross Failure
2. Respect the <b>Community</b>	7	/10	2 Failure
3. Protect the <b>Environment</b>	7	/10	3 Major non compliance
4. Secure everyone's <b>Safety</b>	7	/10	4 Minor non compliance
5. Value their <b>Workforce</b>	7	/10	5 Compliance
<b>Total score</b>	<b>35</b>	<b>/50</b>	6 Good
			7 Very Good
			8 Excellent
			9 Exceptional
			10 Innovative

For more information on score descriptors, see 'Site Scoring Explained' or visit [www.ccscheme.org.uk](http://www.ccscheme.org.uk)

### Executive summary

The site frontage to the main road is very well presented in open fence format with the other aspects of the site treated with branded Monarflex. As the trading estate is owned by the Company perhaps some attention could be directed towards the litter by the adjacent tenant as the route from car parking to the site entrance (personnel) is the exact location and would be used by visitors to the site.

Very good promotion of the Scheme to all on site and recipients of the newsletters. Oldham College has a building section and a call to the department with an offer of site experience could be well received.

Very good practices for care of the environment with regular monitoring of environmental performance. The display of the "dash board" for the benefit of the passing public has been a best practice previously seen, would be good to promote site achievements here.

The safety and wellbeing of all affected by the site presence and activities is very well covered, perhaps Mathew could review potential safety initiatives on his next visit to the Best Practice Hub for consideration.

Both fixed and advisory assets for the workforce are very good. Again when Mathew visits the CCS website he could check on the Illegal workers, Spotlight to establish a procedure as a number of sites in and around GM are being visited by the Border Agency to establish if the sites are complying.

My thanks to both Mark and Mathew for their efforts and assistance.

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## Monitor's Site Report - Detailed summary of findings



Project name	Victoria Trading Estate		
Site ID number	101722	Visit no.	1
Visit date	07/04/2017		

1. Care about Appearance	7	/10
<p>Although the site is relatively large and expansive the frontage to the main road is small but well presented. Vehicular access is to the rear of the site accessed off a side road. The cabins are complete in corporate off white and face into the site. Branded Monarflex has been applied to the rear perimeter fence of open mesh panels. The main road frontage has a good selection of informative signs and notices and the view through the fence is that of an orderly site. No graffiti seen anywhere. The site dress code is to wear hi-viz, subcontractors are allowed to display their own logo, no competitors logo, it is stressed to the workforce that they are in a very public place and need to be presentable, a suitability check is carried out on the hi-viz. Roads and footpaths are generally clean, <b>some litter by an adjacent unit</b> detracts from the overall impression. The site foreman carries out perimeter inspections daily following a checklist and maintaining a register. The overall public aspect is checked by the site manager weekly. Black bins are placed around the office and welfare for domestic waste and skips provided for the site waste. Good housekeeping is promoted in the induction and subcontractors coordination meetings with 24 hour clean up notices if required. Smoking is restricted to a shelter out of general view, the same shelter used for e-cigs at split breaks. Corporate branding is good and generally follows a template for hoardings but open mesh fence panels used on this site. Company values are promoted and there is both website and social media promotion <b>via the HO</b>.</p>		
2. Respect the Community	7	/10
<p>Newsletters are produced regularly and the first letter acted as an introduction to the site team with contact details included. Neighbouring business consulted for work within it's boundary. The site hours are 07.30 to 16.30 with no restrictions on deliveries. A subcontractor pack, is issued to the supply chain, included is a logistics plan for deliveries and a full section on the CCS. A Company 24/7 phone number is displayed. Collections are made on site for regular donations to a local food bank at Tesco. Local shops are benefiting from the site trade for refreshments. Subcontractors are encouraged to employ local labour and suppliers. The CCS banner and public notices are prominently displayed and the CCS associate flag is flying. The Scheme principles are covered in the induction, subcontractors pack and the newsletters. Good behaviour and respect for the neighbours is also in the induction. Radios are not allowed and mobile phones use is restricted to safe zones. An adjacent quiet cul-de-sac has been identified for parking. There is a procedure for recording and actioning complaints. Questionnaires have been sent out to solicit views, limited response. Letters have been sent to selected schools, <b>yet to respond</b>. Some goodwill carried out at Moston, Wildlife Trust. <b>No formal plan for community events</b>. Mathew is the Scheme champion and has assisted Mark in preparation for the visit. <b>No site identification of a legacy</b>.</p>		
3. Protect the Environment	7	/10
<p>In support of the 14001 certification the environment policy is displayed and an environmental plan developed from an initial assessment. Desk survey carried out for potential UXB and the site team briefed on these aspects. Some discarded asbestos sheets found during excavation and dealt with by a specialist. Waste management practiced for recycling and the current feedback is that 78% is being recycled. Targets are set for waste management, CO2 emissions and level of local employment, results are produced monthly on a "dash board" displayed in the canteen. This dash board <b>has been seen on other Company sites displayed on a community information board</b>. Excavated masonry and concrete has been crushed and reused across the site. A petrol interceptor is being installed on the forecourt of the adjacent tenant, full liaison carried out and barriers positioned. Fuel oil is stored in bunded facilities and spill kits available. Environmental awareness training given to employees to enable them to comply with the requirements of 14001 and Mathew carries out environmental audits. The cabins are eco style units with energy saving features, <b>no rainwater harvesting</b>. Mileage, energy, water and fuel all monitored for application to a CO2 emissions tool kit, with results on the "dash board". Noise monitoring has been carried out, <b>but not a daily practice</b>. The Company actively support the Wildlife Trust and a recognised location in nearby (5miles away) Moston is supported from site.</p>		
4. Secure everyone's Safety	7	/10
<p>The route to A&amp;E is displayed on maps, three trained first aiders on site, they display the insignia on their hard hats. The first aid kit is maintained on site along with a defibrillator. Mark updates the H&amp;S Plan and carries out weekly safety inspections with support from a visiting H&amp;SA for regular safety audits. RAMS are required in advance for approval and have to be signified as understood by the operatives. Good coverage of safety signage. Visitors sign in and out, asked for their CSCS card and if they have any medical issues the first aiders should be aware of then give a visitor induction. Access to the office and welfare is via a personnel gate in the site frontage fence, barriers segregate the operational areas of the site. Traffic management plan displayed and in the subcontractor pack. Site safety procedures and rules are communicated to all inductees with further promotion of safe practices via weekly tool box talks, positive intervention observation by the SM, <b>no other initiatives</b>. Drugs and alcohol policy in place and a test can be called for, random testing <b>under consideration at corporate level</b>. Emergency evacuation procedures in place and drills have been carried out. Posters on display promote CLOCS and a checklist is used by the traffic marshal for compliance. Accident, incidents and near misses are recorded and reported back to the H&amp;S department. Daily hazard board and morning briefings identify the changing hazards.</p>		
5. Value their Workforce	7	/10
<p>Policies for equality, diversity and fair treatment are covered in the induction along with the need to control inappropriate language. A suggestion box for site operatives is available for feedback and comments. Annual appraisals are held with employees for training and development, training can also be by request from the employee. The SM checks the training records of operatives to assess their competencies. Occupational health risks are identified in the RAMS, COSHH assessments and HAV charts with appropriate control measures applied. Healthy lifestyle and personal health advice posters displayed. Fresh fruit Friday practiced. Stress awareness and work, life balance covered in the induction. Operatives are required to have current and valid CSCS card, a note made of their emergency contact details and of any medication. The subcontract formal orders cover the requirement to check the right to work of their employees, <b>no site checks carried out</b>. The welfare facilities comprise of a canteen, drying room with lockers, both male and female toilets all maintained by a visiting cleaner. There have been apprentices on site, <b>no placements or contact with the local college for potential placements</b>. Wi-Fi is available for the workforce on request, counselling available for employees and the Construction Industry Helpline poster is displayed. Mathew has visited the Best Practice Hub and embarked on the e-learning modules, <b>Mark yet to participate</b>.</p>		
Overall score	35	/50

The contents of this report are a reflection of the meeting held between the Scheme's Monitor and the site representative, and the activities and initiatives witnessed at the time of the visit. When appropriate **bold italic** statements will indicate where improvements can be made.